#  Email Subject Line: The improved WorkLife Concierge is now available!

WorkLife Concierge
Email Template



To our valued [physicians, providers, clinicians],

WorkLife Concierge, formerly known as WorkLife Assistant, is now available! WorkLife Concierge is an all-purpose, virtual assistant offering the personal attention and first-class service you typically only receive at a five-star resort. Your time is valuable, and WorkLife Concierge can help you make the most of it by managing every day and special occasion tasks for you and your family.

You can complete tasks in just a few minutes by working with a WorkLife Concierge representative, freeing up more of your valuable time for what matters most to you. WorkLife Concierge can help you with many tasks, such as:

* Personal Services
* Home Services
* Travel Arrangement Services
* Shopping, Return, Exchange Services
* Personal Errand Services
* Party & Event Planning Services
* Appointment Scheduling Services
* Entertainment, Touring & Leisure Services
* Auto Services
* Domestic/International Relocation Services
* Reminder Services
* Senior/Elder Care Services

 **How do I access my WorkLife Concierge?**

The first time you use your WorkLife Concierge you will need to register using a preferred email address and access code—which is **vitalworklife**. This account will be custom to you and will enable more convenience and speed of service in the future.

Once you’ve registered, there are multiple ways to access your WorkLife Concierge resources.

* **Phone:** Call **888.316.6616** to speak with a dedicated WorkLife Concierge representative directly
* **Online:** Visit [**VITALWorkLifeConcierge.com**](https://www.vitalworklifeconcierge.com/)to browse our comprehensive menu of services, send a general message or live chat with a WorkLife Concierge representative
* **Email:** **Service@VITALWorkLifeConcierge.com**

Access code: **vitalworklife**

* **Fax:** 888.993.0600
* **VITAL WorkLife Mobile App:** Connect directly to the WorkLife Concierge site to make requests

We recommend using Google Chrome as your web browser for [VITALWorkLifeConcierge.com](https://www.vitalworklifeconcierge.com/) or call 888.316.6616 to provide you the best user experience. If you have any questions about how to use your WorkLife Concierge resource or if you are having any technical issues, call VITAL WorkLife directly at 877.731.3949.

Your time is valuable—make the most of it by using WorkLife Concierge to manage tasks from the everyday to the extraordinary!